

**North Andover Choral Program
2017 - 2018**



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Statement of Purpose

The purpose of the North Andover High School Music Program is:

1. To develop strong musicianship and ensemble performance skills.
2. To develop character, leadership, teamwork and individual responsibility while maintaining high moral standards.
3. To inspire an understanding of other cultures, time periods, and people through music.
4. To provide entertainment and promote school spirit in cooperation with school and civic activities.
5. To compete/perform at the ensemble and individual levels.

Choral Department Offerings

All students at North Andover High School are welcomed to participate in the North Andover High School Choral Program.

Scarlet and Black Singers is the award-winning auditioned, honor level choir at North Andover High School. It meets daily during Period 2 for the entire school year. Students in this group perform a variety of college-level traditional, multicultural, folk, and contemporary chamber choral pieces at performances and competitions throughout the school year. All members are expected to attend additional weekly rehearsals. Auditions are held before course registration in March. All students in Scarlet and Black Singers are also members of the Concert Choir.

Concert Choir is one of the largest award-winning school choirs in the northeastern United States. It meet daily during Period 4 throughout the year and is open to all students through signing up during course registration or through speaking with your guidance counselor. Students in this group perform large-ensemble choral music in the traditional, multi-cultural, folk, and contemporary genres. All members of this group are expected to attend additional after-school rehearsals, performances, and competitions throughout the school year.

Treble Choir is a new addition to our offerings for the 2017-2018 school year. This auditioned, honor level choir meets daily during Period 1 for the entire school year. Students will perform a variety of music representing different cultures, time periods, and styles in SSA (soprano 1, soprano 2, alto) and SSAA (soprano 1, soprano 2, alto 1, alto 2) voicings. Members are expected to attend weekly rehearsals. Auditions for this group are held in March. All students in the Treble Choir are also members of the Concert Choir.

**North Andover Choral Department Student Leadership
2017– 2018**

President

Emily Cummings

Vice-President

Kerrigan Bigelow

Secretary

Simona Arloro

Treasurer

Tyler Donofrio

Fundraising Coordinator

Samantha Cook

Historian

Chloe Ostiguy

Performance Coordinator

Will Ferguson

Coffee House Coordinator

Aren Hylan

Soprano Section Leaders

Hannah Carroll*

Manal Boutissant

Cat Jacques

Kaira Vo

Alto Section Leaders

Joanna Lopez*

Juliana Motta

Aleigh Gerron

Kathryn Smid

Danielle Vissering

Tenor Section Leaders

Will Ferguson*

Tyler Donofrio

Jack Muse

Bass Section Leaders

Liam Houlihan*

Frankie Hearst

Kyle Fielder

Policies

Classroom Rules and Procedures

Respect your fellow chorus members and the chorus room:

- Use appropriate and courteous language
- Be KIND ALWAYS. No unkind or hurtful words will be tolerated.
- Be ON TIME, be PREPARED. No excuses.
- Be positive! We all like to be around good vibes. Look for creative solutions. Have fun!
- No talking when your section is working. Keep it to whispers when your section is not working.
- Cooperate fully with directors, substitute teachers, guest conductors, and student leadership.
- During school hours, passes are required for tardiness. School policy is strictly adhered to. Students should be in their seats with their music 5 minutes after the late bell.
- YOU are accountable for information given in rehearsal and information that is posted on the bulletin board or in the chorus room. Pay attention!
- Don't use cell phones during rehearsals, while watching performances, etc. It is not polite.
- We all share the same space in the chorus room.
 - No writing on the whiteboards
 - No playing the big piano without asking
 - PICK UP TRASH whether it's yours or not
 - NO EATING or DRINKING ANYTHING OTHER THAN WATER
 - NO GUM
 - Look out for the property of others

Required Materials:

Each student is provided with the following materials. It is the student's' responsibility to keep all materials in good condition.

- Black binder (to be kept in school in your designated music slot or be taken home to practice)
- Music
- Choral uniform (components listed below)

Each student must provide the following materials:

- Pencil IN the binder (VERY important)

Homework:

Home practice is required to learn and retain our music. MP3s of every part will be posted on Mrs. Durkin's SoundCloud account, and will be available on the chorus Facebook group. It is expected that students practice their music for at least 5-15 minutes per day at home.

Sectionals

"Sectionals" refer to separate rehearsals for each "section" isolated from the rest of the group. Throughout the year, sectionals occur weekly. Information about sectionals will be determined at the beginning of the year. Typically, a "section" agrees upon a time when all students can meet and this becomes the weekly sectional rehearsal time for the entire school year. Sectionals are usually 20-30

minutes in duration and take place during after-school hours at NAHS. Sectionals are mandatory; sectional rehearsals aid in the development of blend and balance within sections as well as the overall ensemble.

Attendance

Students and their families are asked to strictly adhere to the following rules regarding attendance.

1. Students are graded on their rehearsal and in-class attendance. Please be sure to put all rehearsals, concerts, performances, etc. from the Date Sheet (at the end of this handbook) into your family calendar. Please provide a note for any missed rehearsals.
2. A note from home to excuse an absence from a rehearsal or performance must be given, in writing (and signed by a parent), and approved by the director one week before the event.
3. Please be respectful of rehearsal start times. Rehearsals are a critical time to have all members come together to perfect our music. To ensure we can get everything done, we need to start on time so we can end on time.
4. Only excused absences from performance are if you are out of school for at least half of the school day, or if there is a family emergency and Mrs. Durkin is notified.
5. COMMUNICATION IS KEY! Every attempt will be made to be fair and understanding in the event of unusual circumstances. We are here to support you, so you need to be clear and upfront with any attendance concerns.

Regarding the most common attendance issues:

- No verbal excuses are considered 'excused' for any reason.
- Any unexcused absence from a rehearsal or performance results in the lowering of the term grade.
- If a last-minute issue arises that will affect attendance, it is the student's responsibility to contact the director BEFORE rehearsal. Then, the student must bring a note (signed by parent/doctor) upon return.
- Telling someone else to tell Mrs. Durkin that they will not be at rehearsal is not an excused absence.

Work Policy

The director understands the importance of holding employment as a teenager, but also understands that employers will give days off, should they be required, if given enough notice.

- Please make every attempt to schedule work shifts around rehearsals and performances. It is recommended that you give your employer a copy of your chorus schedule.
- If your employer is uncooperative, notify the director who will then speak to the employer.
- Missing performances and dress rehearsals because of work is not acceptable.

Sports and Chorus

- It IS possible to participate in a fall sport and chorus!
- Students who participate in a fall sport MUST provide a practice/game schedule when their chorus schedule contract is returned.
- Conflicts will occur. If forced to choose, pick a performance over a practice, or a game over a rehearsal. If a practice interferes with a rehearsal, you are expected to divide your time evenly.

- Students in Scarlet and Black Singers and Treble Choir are expected to attend rehearsals until the 3:00 end time, unless there is a game/meet conflict. Students in Concert Choir can be excused at 2:45 to attend practice.
- With scheduling conflicts in mind, remember that participation in chorus is a component of the academic curriculum and participation in sports is extracurricular.

Appointments

Appointments should be scheduled on non-rehearsal and performance days.

“I didn’t know”

An unacceptable excuse. The entire year’s schedule is sent home, posted in the chorus room on the whiteboard and hallway bulletin board, emailed, posted on the Facebook page and the website. Any changes are made widely available.

Performances, Competitions, and Football Games

These types of performances are the culmination of our hard work throughout the season. It is imperative that all students are present for all events so we can sound our best. Students receive a grade for these performances.

Dress Code

Football Games and Casual Performances

Jeans on bottom and NICE black, red, or white, or chorus jackets on top. T-shirts are not acceptable for any performance.

Concerts, Competitions, and Formal Performances

Women:

- Uniform dresses (provided, hemmed to the top of the shoe)
- Red ribbon (provided)
- Black tights/ knee highs
- Black FLATS (heels, sneakers, boots, and sandals are not acceptable)
- No JEWELRY other than earrings
- Hair pulled off of face

Men:

- Tuxedo (provided: black pants, white dress shirt, black vest, red tie, jacket for S&B members)
- Black socks
- Black dress shoes (NO sneakers!)

All students are required to attend one day of uniform fittings. Students are expected to stay in uniform at all performances unless otherwise instructed.

Performance/Trip Conduct

When we are in a performance situation either in or outside of NAHS, every individual is representing the chorus, Mrs. Durkin, our music program, North Andover High School, and the town of North Andover. It is expected that all members behave and conduct themselves in a way that is mature, responsible, courteous, respectful, and professional. The impression set forth impacts the year's activities and the success of our other musical organizations. Anything done by a single member reflects on the entire organization, our leaders, and the school community.

- Attendance is mandatory, unless previously excused by the director through prior written communication.
- Transportation will be provided by bus if needed. Unless otherwise designated, every student will be expected to ride the bus to all choral events.
- All members are to report to the chorus room at the designated time, warm-up, and load the bus.
- School policy regarding conduct while riding a bus is applicable and will be enforced. Any student who does not follow the bus rules will have his/her parents/guardians contacted immediately and will be subject to consequences per the NAHS school-wide disciplinary policy. Students in violation of such policies may be subject to removal from a musical event and/or removal from the NAHS music department courses and programming.
- At football games, the chorus should meet in the chorus room before the performance and stay with the chorus until after the National Anthem has been performed. Everyone is then free to sit wherever/ with whomever they choose. Remember: you are always representing the NAHS Chorus Department when at a game. Please behave accordingly.
- Students are expected to watch other groups in the auditorium at all performances. Leaving before the concert is over or not coming until your performance is unacceptable since it is disrespectful to the other performers.
- NO CELL PHONES in the auditorium or performance venue.
- No booing, abusive language or obscene gestures will be tolerated at any time.
- Chaperones and parent volunteers are to be treated with the utmost respect at all times.

Disciplinary Code

Any member found to be breaking any rule from the North Andover Choral Handbook or the North Andover High School Handbook will be referred to the director and, when appropriate, the school administration for disciplinary action. Membership in any of the Scarlet Knight music ensembles may be terminated at any time by the director with the approval of the administration.

ACKNOWLEDGEMENT FORM

.....I have read and agree to the policies outlined in the NAHS Choral Department Handbook.

..... I have read and understand the attendance expectations outlined in the handbook.

..... I have read and understand the performance dress code. I understand there is a \$20 uniform fee payable to the North Andover Music Association for maintenance of the uniform..

..... I have read and understand the performance expectations.

.....I understand that I will be held responsible to the outlined policies, including the outside of school rehearsals and performances.

.....

.....

Student Printed Name

Student Signature

.....

.....

Parent Printed Name

Parent Signature

PLEASE RETURN TO MRS. DURKIN BY FRIDAY, SEPTEMBER 8, 2017 for a grade

**Music Department Health and
Emergency Card 2017-2018**

Please print the following information:

Name: _____ D.O.B.: _____ Age: _____ Sex: _____

Parent(s) /Guardian(s): _____

Tel.# _____ Other Ph. #: _____

Home Address: _____

Family Physician: _____ Tel. # _____

Health Insurance Co.: Policy # _____

In case of an emergency, if parent can't be contacted, please notify:

Name: _____ Address: _____

Relationship: _____ Tel.# _____

ALLERGIC REACTIONS / CONCUSSIONS / MEDICATIONS:

Bee Sting _____ Drugs(List) _____

Other: _____ Does your child carry an EpiPen? Yes / No

Has your child been diagnosed with a concussion in the past? Yes / No

Are there any illnesses for which this child is currently receiving treatment and / or medication?

Yes / No

Please list and describe medications:

In Case of medical emergency, I hereby authorize any licensed physician, hospital, clinic, or other medical facility to hospitalize and secure proper treatment for my child as named above. In the event that a parent / guardian or contact person cannot be reached by telephone, I authorize my child's director or chaperone to secure emergency treatment for my child.

Signature _____ Date _____

Fall Schedule

1. Please see the fall schedule below. Note that some changes/ adjustments may be made as needed as we go through the year.
2. Please provide a note with this signature form for any known conflicts. Please make every effort to schedule doctor appointments, work, etc. around this rehearsal and performance schedule. Time together is short, and we need everyone present to be able to make corrections and add nuances to the music.
3. Attendance at all rehearsals and performances is mandatory and part of the grade unless otherwise specified (for coffee houses, etc.). Students may be excused from **rehearsals** for the following reasons:
 - a. Note **from parent** provided at least one week prior to absence.
 - b. Absence from school
 - c. Dismissal from school for sickness
 - d. Game/ match/ meet for sports. **(Sports practices are not valid excuses. Make sure to notify your coach and we will work together to split the time fairly.)**
4. If you are involved in a sport, please notify Mrs. Durkin ASAP with your game schedule.
5. Please save the calendar. Weekly notices will be sent home through the NAMA email (please be sure to subscribe-- directions provided in this handbook) and through the Remind app (directions provided in this handbook).

.....

I have read the provided schedule, and have read and understand the attendance policy. I understand that I am responsible for attending all rehearsals and performances. I have/ will provide documentation in a timely manner for all unavoidable absences.

.....

Student Name

.....

Parent Name

.....

Student Signature

.....

Parent Signature

Please return to by Friday, September 8 for a grade

Date	Time	Event	Group
Tuesday, 9/12	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 9/14	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Tuesday, 9/19	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 9/21	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Tuesday, 9/26	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 9/29	2:20- 3:00pm	Concert Choir Rehearsal	ALL
Friday, 9/29	6:00pm	Football	ALL
Tuesday, 10/3	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 10/5	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Friday, 10/6	6:15pm	Football	ALL
Tuesday, 10/10	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 10/12	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Friday, 10/13	6:15pm	Football	ALL
Saturday, 10/14	4:30pm	S&B Anthem @ NA Nesba	S&B ONLY
Tuesday, 10/17	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 10/19	2:20- 3:00pm	Concert Choir Rehearsal	ALL
Tuesday, 10/24	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 10/26	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Friday, 10/27	6:15pm	POSSIBLE Football Playoff	ALL
Tuesday, 10/31	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 11/2	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Friday, 11/3	6:15pm	POSSIBLE Football Playoff	ALL
Tuesday, 11/7	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 11/9	2:20- 3:00pm	Concert Choir Rehearsal	ALL
Friday, 11/10	6:15pm	POSSIBLE Football Playoff	ALL
Tuesday, 11/14	2:20- 3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 11/16	2:20- 3:00pm	Treble Rehearsal	Treble ONLY
Saturday, 11/18	TBA	Senior District Auditions	
Tuesday, 11/21	2:20-3:00pm	S&B Rehearsal	S&B ONLY
Thursday, 11/23	9:00am	Thanksgiving Football	ALL
Tuesday, 11/28	2:20- 3:00pm	S&B Rehearsal	
Thursday, 11/30	4:30- 7:30pm	Concert Dress Rehearsal	ALL
	4:30- 5:30pm	S&B Singers	
	5:30- 6:30pm	Concert Choir	
	6:30-7:30pm	Treble Choir	
Friday, 12/1	7:00pm	Winter Coffee House	
Tuesday, 12/5	4:30- 7:30pm	Concert Dress Rehearsal	ALL
	4:30- 5:30pm	Treble Choir	
	5:30- 6:30pm	Concert Choir	
	6:30- 7:30pm	S&B Singers	
Thursday, 12/7	7:00pm	CONCERT: The American Experience	ALL
Thursday, 12/21	4:30- 7:30pm	Advisory Concert Dress Rehearsal	ALL
	4:30- 5:30pm	Treble Choir	
	5:30- 6:30pm	Concert Choir	
	6:30-7:30pm	S&B Singers	
Friday, 12/22	9:15am	Advisory Concert	ALL
KEEP ON THE CALENDAR			
Thursday, 3/1- Saturday, 3/3		All-States	
Friday, 3/23- Sunday, 3/25		MICCA Choral Festival	ALL

**North Andover Music Association (NAMA) and NAHS Music Dept:
Methods of Communication, Fall 2017**

Questions? Email us at northandovermusicassociation@gmail.com

PRIMARY METHODS OF COMMUNICATION:

Remind App - *NEW for FALL 2017!

What is it for?

- Time-sensitive communications from NAHS Teachers: Justin Smalley and Sara Durkin
- Updates from Teachers will automatically be sent to your smart device once you sign up

Do I need this?

- **YES!** This is how students and families will receive important REAL-TIME details about schedules, schedule changes (which sometimes occur at the last-minute), attendance and performance dress requirements, etc.

How do I get it?

- Band link: <https://www.remind.com/join/d6844f>
- Concert Choir link: https://www.remind.com/join/nahsconc?utm_medium=ios
- Scarlet and Black link (must also sign up for Concert Choir Remind):
<https://www.remind.com/join/scarletblk>
- Treble Choir link (must also sign up for Concert Choir Remind):
<https://www.remind.com/join/nahstre>

Google Classroom

What is it for?

- Classroom communications such as assignments, video links, and reminders.
- Choir students only

Do I need this?

- **Students**, yes! **Parents**, not necessary.

How do I get it?

- Scarlet and Black Singers: Class code: k495px2
- Treble Choir: Class code: llik2p
- Concert Choir: Class code: rt299rb

Email via our Email service, Mailchimp

What is it for?

- Band and Chorus packets, including links to all forms that must be completed
- Weekly schedule from Teachers (Entitled Band Week At A Glance and Chorus Week At A Glance)
- Signup requests to volunteer at or donate to Music Department and North Andover Music Association (NAMA) events
- Miscellaneous Music Department and Music Association communications

Do I need this?

- **YES!** Some of this information will come via Remind; however, **required forms and other information communicated by the Music Association rather than Teachers will come via NAMA Email, NOT via Remind**

How do I get it?

- Once NAMA has your contact information, you will automatically receive NAMA Emails
- Emails will come to you from North Andover Music Association
- **CHECK YOUR PROMOTIONS OR SPAM FOLDERS IF YOU BELIEVE YOU AREN'T GETTING NAMA EMAIL!**

SECONDARY METHODS OF COMMUNICATION:

Website www.northandovermusic.org

What is it for?

- All messages delivered via Remind and Email are posted to Website and archived there
- Paypal online donation option
- Music Department and Music Association Schedule Google Calendar (which can be linked to your personal Google calendar); **NOTE: calendar is updated fairly regularly but may not reflect all changes or additions as they occur.**
- Documents such as registration and order forms, Marching Band music and videos, etc.
- Publicity-related posts
- Information about NAMA such as Board Members and contacts

Do I need this?

- **SOMETIMES, AS DIRECTED.**

- Students (especially Marching Band) will occasionally be directed by Teachers or NAMA Officers to view certain files that are posted only to the Website, such as sheet music, field drill diagrams, and MP3 videos
- The Website is also helpful as a central location where all information transmitted via Remind and Email can be viewed in one place

How do I get it?

- Check Website regularly (during Marching Band season - August to November - the Website is updated almost daily for Band students)
- **NOTE:** We have had trouble with email subscriptions to the Website. **Please do not rely on subscribing to the Website for automatic updates, as you may not receive them!** We are working on the problem and will notify people once we are ready to implement a solution. **Meanwhile, Remind and NAMA Email are the methods NAMA and Teachers will use.**

Facebook and Twitter at North Andover Music Association

What is it for?

- All updates to the Website generate a Facebook post and a Tweet
- Extra sectional practices may be posted to FB by student section leaders
- Publicity-related posts
- Miscellaneous information of interest such as performance photos and videos posted by NAMA members and teachers

Do I need this?

- **POSSIBLY FOR PARENTS, DEFINITELY FOR STUDENTS!** Student section leaders may use Facebook to communicate with music students about extra sectional practices.
- **Please do not rely exclusively on Facebook or Twitter to stay updated!** Posts are moved down as new ones are entered, and information can be missed.

How do I get it?

- **LIKE** our Facebook page and **FOLLOW** our Twitter to receive notifications

Questions? Email us at northandovermusicassociation@gmail.com



North Andover Music Association



A 501 (c)(3) Corporation

NAMA Board

Martin McGrath
President

Mark Bohrer
Bryan Long
Kristine Murphy
Vice Presidents

Kim Hearst
Debbie Bohrer
Treasurers

Jennifer Kooken
Secretary

Karen Bussell
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*Volunteer & Chaperone
Coordinators*

Sue Francoeur
*Volunteer Coordinator &
NAM5 Liaison*

Senay Abbay
Cheryl Barbato
Fundraising Coordinators

Linda Burns
Publicity Chair

Kim Marroni
Correspondence Secretary

Rene Heron
Nancy Koorapaty
Vicky Vissering
Uniform Coordinators

Christine Gaede
Alexandra Mezzina
*Communication
Coordinators*

Elliott Bruce
Emily Cummings
Student Members

Linda Pegalis
Membership Chair

We Believe in Music

430 Osgood St, North Andover MA 01845
<http://www.northandovermusic.org>

Hello Music Families,

Our parent run organization provides continuous support for music students throughout the North Andover Public Schools. The financial and volunteer support that the North Andover Music Association offers to the music program ranges from funding uniforms for band and chorus, scholarships to seniors, purchasing a piano for the Middle School and percussion equipment for Thomson, band and chorus competition aid and financial support for trips such as Festival Disney in Orlando FL, Carnegie Hall in NYC and the WorldStrides Festival of Gold in Los Angeles!

We invite everyone with a student active in music or simply an interest in music to help North Andover Music Association (NAMA) continue the ongoing growth and success of our programs with a tax-deductible donation.

NAMA is a 501(c)(3) non-profit organization. Your tax deductible membership donation can be made in two (2) ways:

- 1) PayPal at www.northandovermusic.org
- 2) Fill out this form and mail your check payable to: North Andover Music Association
Address: NAMA c/o NAHS, 430 Osgood Street North Andover, MA 01845

Name(s) _____

Address _____

Telephone _____ Email _____

I/We wish to become a member of NAMA by making a contribution to be acknowledged in programs as:

- Sponsor and NAMA member (\$25-\$74)
- Patron (\$75-\$199)
- Angel (\$200 or more)
- Corporate (\$500 or more)

Total Amount Enclosed \$ _____

Does your company offer a matching gift program?

Remember Corporate Matching Gifts can double your support for our music programs!

Please contact Martin McGrath, NAMA President, at martinp McGrath@msn.com for additional information.
Thank you for supporting the arts!

Music is the universal language of mankind. ~Henry Wadsworth Longfellow, *Outre-Mer*