

We Believe In Music  
*North Andover Music Association, Inc.*  
*A 501 (c)(3) Corporation*

**Wednesday, May 6, 2015 6:30 p.m.**

**Attendance:** *Helen Pickard, Kim Young, Kristine Murphy, Kim Hearst, Karen Bussell, Meghan Iacoviello, Sue Francoeur, Sandra Lheron, Nancy Koorapaty, Laura Biermann, Lauren Stone, Paul Guerrieo, Sara Durkin, Senay Abbay, Laren Day, Kim Marroni, Alex Mezina, Mark Bohrer*

- **Minutes from 4/1/2015 Meeting: Approved**
- **Treasurer's Report (Kim H.)**
  - NAMA provided support for Carnegie Trip in the amount of \$3775; we also gave NAMS \$2500 (+a pledge for a box truck on 5/29).
  - Bank account balance: \$25,888.
  - Planned Income for the remainder of the fiscal year is \$1800.
  - Planned Expenses are:
    - \$1065 Uniform Dry cleaning
    - \$2900 Percussion Tech Class
    - \$1250 Award Banquet
    - \$2500 Scholarships
    - \$1000 Jazz Night (clinician expenses)
  - On 7/1/15, our bank account should be \$17,000 (conservatively).
  - We should end up with a \$3,000 surplus for the year.
  - We will need to reserve \$8,000 to bridge the gap until our fundraising/membership drives begin in the fall. So we have \$9,000 in retained earnings as of July 1 that are available.
  - We need to discuss a budget for next year, most importantly focusing on summer expenses such as Drum Major Academy (\$1,440 last year, but Justin says "only send drum majors one time") Summer Camp Scholarship (\$1,200 last year, what should be our budget this year?)
  - Kim wants to meet with each director and gather their budgetary needs and concerns for next year before finalizing a budget for next year. For example, if we decide not to do parades, we will lose \$3,900 income, where do we cut our expenses if that happens?
- **Chorus Report (Sara)**
  - The musical is this weekend. The cast is comprised of a lot of band and chorus kids.
  - The NYC trip was great.
  - The city for next year's band/chorus trip is Nashville. The group will travel by bus (overnight) to keep the costs down. The plan is to leave the Wednesday (night) before April vacation and return the following Monday.
  - There is a fundraiser at Zinga next week (13<sup>th</sup> and 14<sup>th</sup>). This is a percentage of sales fundraiser. Some kids will perform at the shop to help inspire donations.
  - Scarlet and Black and Wind Ensemble auditions are next week.

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- **NAMA Open Board Positions (Karen)**

- The following 2015/2016 open board positions have been filled:
  - Vice President: Mark Bohrer
  - Volunteer Coordinator: Karen Bussell
  - Corresponding Secretary: Kim Marroni
  - Fundraising Chair: Senay Abbay
  - Membership Chair: Lauren Daly
  - Secretary: Kristine Murphy
  - Uniform Coordinator: Nancy Koorapaty
  - Treasurer's Assistant: Debby Bohrer
- The Website & Email Coordinator and Publicity Chair positions are not yet assigned, though there are two individuals who are currently considering the positions.

- **Scholarship Committee (Karen)**

- Committee got together in April to choose the five scholarship recipients.
- Each recipient will receive \$500.
- A new committee has been assembled to re-design the scholarship application. The goal is to make it easier for the kids to complete and the scholarship committee to review submitted applications.
- The summer music scholarship form is available. The amount to be distributed is TBD.
- A concern was raised about how well-publicized the summer music scholarship program is to middle school students. Karen will send information to middle school teachers for them to pass on to students/parents.

- **Car Wash 5/16**

- Martin needs to leave at noon. As soon as Senay can get there, he will take over for Martin at the adult lead.

- **Awards Banquet 6/9**

- An overview of the process for the night was reviewed.
- A notification about the event will go out soon.
- One difference this year: Karen has proposed that all seniors be offered an opportunity to speak at the banquet about what the North Andover Music Department has meant to them. Karen will send an email to seniors/parents about this.
- Table-talkers with anonymous quotes taken from scholarship applications will be done again this year.

- **NAMA Show on NA CAM (Helen)**

- First show is complete, but not edited yet.
- Julian Lathrop and Helen are the emcees of the show.

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- **Elementary Band Report (Helen)**
  - There is a before-school band program for all elementary schools. The bands that make up this program will be performing at the high school on June 11th. Meghan will publish this information via the standard social media channels.
- **Spring Concert**
  - Senior pins will be distributed prior-to and worn at concert. Senior parents can pin their own child.
  - A Sign-Up Genius request will be sent if needed asking for basket donations. Karen will be checking with Martin to see if he has secured all baskets that are needed. If not, the request will go out.
  - Flower fundraiser forms have gone out.
- **Marching Band Uniform Replacement Plan**
  - On 4/10/15, a band booster in Georgetown met with Kim H. and Helen and shared information about their experience acquiring new uniforms.
    - Their new uniforms cost \$425 each. They are very basic uniforms. Our uniforms would probably cost about \$850 each to replace.
    - They put flyers in the town utility bills with information about the project and asking for donations.
    - The whole process took them about 1.5 years to raise the money and obtain the uniforms.
    - The person provided Helen and Kim with copies of the fundraising letters they used.
  - Today's uniforms are much more versatile than our current uniforms (no more wool jackets).
  - Consideration: If we have 5-10 years to raise funds, we could put away some money each year towards the goal.
  - Consideration for NOT replacing our current uniforms included the following discussion points:
    - Our current uniforms are very high quality and more durable than the polyester uniforms purchased by Georgetown, which would mean needing to replace them sooner.
    - Our band has a very distinctive look on the field because of our high quality uniforms and that this would be lost by replacing with polyester. Some NAMA board members feel that this would significantly diminish the look of our band.
    - Following an assessment of the condition of the current uniforms, we should strongly consider investing in repair of any that can be brought back to a usable state and to replace uniforms gradually as they begin to wear out and are beyond repair.
  - Next steps for us:
    - Assess the current state of the uniforms to determine whether parts of uniforms that are in poor condition can be used to fix other uniforms.
    - Talk to Carla to see if school money can be put towards new uniforms.

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- **Uniform Update (Paul)**

- The uniforms have been returned from the cleaners.
- The jackets and pants need to be matched up by who they were assigned to last year (for returning students). Paul tentatively set the night of the Senior Prom to do that. He is seeking volunteers to help.

**Meeting adjourned:** 8:05 PM

Respectfully submitted,  
Kim Young

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